

SOUTHAMPTON CHURCHES

WINTER SHELTER

Volunteer Role Description

Breakfast

6.30am - 8.30am

Team member

ROLE TITLE:

BREAKFAST SHIFT TEAM MEMBER

RESPONSIBLE TO:

Shift Leader

MAIN PURPOSE OF ROLE:

To wake the guests, serve refreshments, move the guests on and clean up afterwards

TASKS (Minimum 4 volunteers – 2 male, 2 female)

- Arrive at the venue by 6:30am
- Attend briefing with Shift leader
- Help get the refreshments ready
- Wake guests 7am
- Light refreshments will be served, and the guests encouraged to attend Day Services
- Ensure guests leave the venue promptly by 8am
- Clear and tidy up venue for regular use
- Clear the meal away (Chefs may leave at this point – minimum of 4 volunteers at all times)
- Cigarette breaks are not limited but smoking is not allowed in publicly accessible buildings including church premises and therefore smoking must only take place in a designated safe area and where volunteers can maintain a visual on guests
- Enjoy building relationships with guests throughout the shift

PERSON SPECIFICATION

Essential

- Good communication skills
- Patient and encouraging
- Ability to work as part of a team
- Calm and patient, with a sense of humour
- Flexible

Desirable

- Experience of working with vulnerable adults or young people
- Experience of working with people from different cultures

GENERAL POINTS

- NB volunteers are **not** allowed to give out personal information (eg. mobile/landline numbers or addresses) to guests for safeguarding reasons