

SOUTHAMPTON CHURCHES

WINTER SHELTER

Volunteer Role Description

Overnight

9.45pm - 6.45am

Team member

ROLE TITLE:

OVERNIGHT SHIFT TEAM MEMBER

RESPONSIBLE TO:

Shift Leader

MAIN PURPOSE OF ROLE:

To prepare guests for sleep and deal with any disturbance during the night

TASKS (Minimum 4 volunteers – 2 male, 2 female)

- Arrive at the venue for 9:45pm
- Attending briefing with Shift leader prior to hand over
- Prepare to sleep (1 male & 1 female on duty, 1 male & 1 female sleeping)
- Lights out at 11pm
- Cigarette breaks are permitted up to 11pm, but smoking is not allowed in publicly accessible buildings including church premises and therefore smoking must only take place in a designated safe area and where volunteers can maintain a visual on guests
- Deal with any disturbance during the night

PERSON SPECIFICATION

Essential

- Good communication skills
- Patient and encouraging
- Ability to work as part of a team
- Calm and patient, with a sense of humour
- Flexible

Desirable

- Experience of working with vulnerable adults or young people
- Experience of working with people from different cultures

GENERAL POINTS

- NB: Volunteers are **not** allowed to give out personal information (eg. mobile/landline numbers or addresses) to guests, for safeguarding reasons